Minutes of Meeting

Minutes of meeting of the TEQIP III Board of Governors held on Friday 16th November 2018 at Managing trustee’s office.

**BOG Members:**

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Thiru.L.Gopalakrishnan</td>
<td>Managing Trustee, PSG&amp;Sons’ Charities</td>
</tr>
<tr>
<td>2</td>
<td>Dr.A.Elango</td>
<td>Principal, Alagappa Chettiayar College of Engineering, Karaikudi. (DTE Nominee)</td>
</tr>
<tr>
<td>3</td>
<td>Dr.P.Thamarai</td>
<td>Principal, Government College of Technology, Coimbatore</td>
</tr>
<tr>
<td>4</td>
<td>Mr.C.Raviselvan</td>
<td>Director, GEM Equipment, Coimbatore.</td>
</tr>
<tr>
<td>5</td>
<td>Dr.K.Prakasan</td>
<td>Professor &amp; Head Department of Production Engineering, PSGCT</td>
</tr>
<tr>
<td>6</td>
<td>Dr.G.Thilagavathi</td>
<td>Professor &amp; Head, Department of Textile Technology, PSGCT</td>
</tr>
<tr>
<td>7</td>
<td>Dr.M.S.Dhaka</td>
<td>Professor, Dept. of Physics, Mohanlal Sukhadi University, Udaipur, Rajasthan.</td>
</tr>
<tr>
<td>8</td>
<td>Dr.P.Radhakrishnan</td>
<td>Director, PSG Institute of Advanced Studies.</td>
</tr>
<tr>
<td>9</td>
<td>Dr.R.Rudramoorthy</td>
<td>Principal, PSG College of Technology, Coimbatore-641004.</td>
</tr>
</tbody>
</table>

**Special Invitee:**

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr.V.Selladurai</td>
<td>Principal, Coimbatore Institute of Technology.</td>
</tr>
</tbody>
</table>

**The following members had requested for leave of absence:**

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr.L.Vijayaraghavan</td>
<td>Professor, Department of Mechanical Engineering, IIT-M, Chennai.</td>
</tr>
<tr>
<td>2</td>
<td>Dr.S.S.Ramakrishnan</td>
<td>Professor, Dept. of Civil Engineering, Anna University, Chennai – 600 025</td>
</tr>
<tr>
<td>3</td>
<td>Dr.V.KovaiChelvan</td>
<td>Senior Vice President, TVS Motor Company Limited, Bangalore.</td>
</tr>
</tbody>
</table>

The Commissioner of Technical Education has nominated Dr.A.Elango, Principal, Alagappa Chettiayar College of Engineering, Karaikudi (DTE Nominee) as his representative.
1. Status of Funds utilized and committed from 01/06/18 to 30/09/18 is tabulated below. [Allocated budget amount for procurement = 50% of Project cost = Rs. 3.5 crore.]

<table>
<thead>
<tr>
<th>Description</th>
<th>Expenditure for the period of 01.06.2018 to 30.09.2018 (Rs)</th>
<th>Committed upto 30.09.2018 (Rs)</th>
<th>Total expenditure incurred and committed (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Utilized</td>
<td>14588965</td>
<td>-</td>
<td>14588965</td>
</tr>
<tr>
<td>Purchase order released</td>
<td>-</td>
<td>-</td>
<td>2046599</td>
</tr>
<tr>
<td>Yet to process the request for quote</td>
<td>-</td>
<td>-</td>
<td>10861013</td>
</tr>
<tr>
<td>Fund utilized from Inception upto 31.05.2018</td>
<td>-</td>
<td>-</td>
<td>7503423</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>3,50,00,000</strong></td>
</tr>
</tbody>
</table>

2. Financial Budget for Procurement, Academic and JIC activities:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Head (Sub component as per TEQIP)</th>
<th>Category</th>
<th>Expenditure Incurred for the period of 1.6.2018 to 30.9.2018 (Rs)</th>
<th>Committed Expenditures (Rs)</th>
<th>Total (Rs)</th>
<th>Total Expenditure from beginning of period (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1.3.1.1 Procurement of Equipment (Annexure-I)</td>
<td>14588965</td>
<td>2046599</td>
<td>16635564</td>
<td>22092388</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1.3.2.1 Improve student learning (Annexure-II)</td>
<td>356874</td>
<td>40350</td>
<td>397224</td>
<td>892709</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1.3.2.2 Research Assistantships (Annexure-III)</td>
<td>1020000</td>
<td>192000</td>
<td>1212000</td>
<td>3360000</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>1.3.2.4 Faculty/Staff Development and motivation (Annexure-IV)</td>
<td>850583</td>
<td>877465</td>
<td>1728048</td>
<td>3048149</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>1.3.2.5 Research and development (Annexure-V)</td>
<td>451812</td>
<td>245046</td>
<td>696858</td>
<td>716881</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>1.3.2.6 MOOCs and digital learning (Annexure-VI)</td>
<td>5500</td>
<td>201850</td>
<td>207350</td>
<td>16297</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>1.3.2.7 Mentoring/Twinning system (Annexure-VII)</td>
<td>183763</td>
<td>93048</td>
<td>276811</td>
<td>559134</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>1.3.2.8 Reforms, governance (Annexure-VIII)</td>
<td>74661</td>
<td></td>
<td>74661</td>
<td>84910</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>1.3.2.9 Management Capacity Development (Annexure-IX)</td>
<td>47981</td>
<td></td>
<td>47981</td>
<td>47981</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>1.3.2.10 Hiring Consultancy Services (Annexure-X)</td>
<td>39526</td>
<td></td>
<td>39526</td>
<td>39526</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>1.3.2.11 Industry-Institute Interaction (Annexure-XI)</td>
<td>334673</td>
<td>25240</td>
<td>359913</td>
<td>628424</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>1.3.3.1 Consumables (Annexure-XII)</td>
<td>16621</td>
<td></td>
<td>16621</td>
<td>16621</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>1.3.3.3 Office expenses (Annexure-XIII)</td>
<td>50295</td>
<td>5151</td>
<td>55446</td>
<td>64503</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>1.3.3.4 Meetings (Annexure-XIV)</td>
<td>14950</td>
<td></td>
<td>14950</td>
<td>45755</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>1.3.3.5 Hiring of Vehicles (Annexure-XV)</td>
<td>56204</td>
<td></td>
<td>56204</td>
<td>56204</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>1.3.3.6 Travel Cost (Annexure-XVI)</td>
<td>-</td>
<td></td>
<td>-</td>
<td>83507</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>1.3.3.7 Salary (Annexure-XVII)</td>
<td>72000</td>
<td>24000</td>
<td>96000</td>
<td>285008</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,81,64,408</strong></td>
<td><strong>37,50,749</strong></td>
<td><strong>2,19,15,157</strong></td>
<td><strong>3,20,37,395</strong></td>
<td><strong>61,50,157</strong></td>
<td><strong>16,19,00,000</strong></td>
</tr>
</tbody>
</table>
3. For the GATE 2019 exam, 868 final year BE, BTech students have registered (Annexure XVIII).

4. Requisition for quote sent through mail to all four NPIU empaneled list of GATE Training service Providers. Quote received from four and M/s GATE FORUM is identified as L1 and purchase/work order released to the GATEFORUM (Annexure XIX).

5. The GATE Training classes for the final year BE, BTech students are planned to be conducted during 23rd Nov'2018 – 27th Nov'2018 in the common syllabus (Maths, aptitude) of GATE exam. (Annexure XX)

The Graduate employability test for 1st year & 2nd year BE, BTech students was conducted during 22nd Oct' 2018 – 25th Oct’2018 by M/s Aspiring Minds assessment Pvt Ltd. 2676 students participated in it. (Annexure XXI)

6. The Graduate employability test for 3rd year & 4th year BE, BTech students are planned to be conducted during 28th Nov’ 2018 – 3rd Dec’2018 by M/s Aspiring Minds assessment Pvt Ltd. (Annexure XXII)

7. The Approval of TEQIP – III action plan for quarter 3(October 2018 – December 2018) is getting delayed due to non-allotment of fund from Finance ministry. This information was conveyed to us through NPIU letter dated 11th October 2018. Under these circumstances an advance amount of Rs. 50,00,000/- (Fifty lakhs only) has been requested from the management towards settlement of bills processed under TEQIP-III project. The amount will be returned back once funds are received by TEQIP-III project through PFMS (Public Finance Management system). (Annexure XXIII)

8. A workshop on “Outcome Based Education” was organized on 14/11/18 at Assam Engineering College, Guwahati by Dr. V. Kovanivelvan, Director, TVS Institute for quality and leadership. From this visit there is a possibility that AEC students may get an opportunity for internships and placements in the TVS Motors and faculty of AEC may get an opportunity for joint R&D activity in the TVS Motors. (Annexure XXIV)

9. The Principal and the TEQIP coordinator attended TEQIP Review meeting conducted by The Commissioner for Technical Education through video conferencing at NIC, Collector office, Coimbatore. (Annexure XXV)
   - The Commissioner appreciated our efforts for enrolling 868 students for GATE 2019.
   - He also asked us to improve the internship.
   - He suggested that the mentee college AEC may participate in the next TEQIP Review meeting through video conferencing

10. The action plan to improve the performance rating before the next TEQIP performance audit (July/August 2019) and TEQIP mentor’s suggestions were prepared and discussed in the Heads of Departments meeting on 10th Oct’2018. The action plan will be reviewed in the subsequent Heads of Departments meeting. (Annexure XXVI)

11. During quarter 2, due to insufficient fund allotted by NPIU in different expenditure heads there is a need to make the payment under different heads. The expenditure made with different heads are given in the table below.
<table>
<thead>
<tr>
<th>S.No</th>
<th>Voucher No. &amp; Date</th>
<th>Expenditure</th>
<th>Amount</th>
<th>Expenditure should be booked under the head of</th>
<th>Expenditure actually booked under the head of</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>176</td>
<td>Processing Fee for Submission of Compliance reports for BE Biomedical Engineering.</td>
<td>177000</td>
<td>1.3.2.8 - Reforms &amp; Governance</td>
<td>1.3.2.5 - Research &amp; Development</td>
<td>Due to insufficient allocation in that head under column 5</td>
</tr>
<tr>
<td>2</td>
<td>177</td>
<td>Dr. S. Subha Rani, Prof. &amp; Head, ECE Visit to INS Valsura</td>
<td>32229</td>
<td>1.3.2.11 - Industry Institute Interaction</td>
<td>1.3.2.9 - Management capacity development</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>189</td>
<td>Dr. V. Krishnaveni, Visit to INS Valsura</td>
<td>29425</td>
<td>1.3.2.11 - Industry Institute Interaction</td>
<td>1.3.2.9 - Management capacity development</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>190</td>
<td>Dr. L. Ashok Kumar, Visit to INS Valsura</td>
<td>30330</td>
<td>1.3.2.9 - Management capacity development</td>
<td>1.3.3.3 - Office Expenses and 1.3.2.7 - Mentoring/Twinning</td>
<td>As per the oral instruction received from NPIU, as reallocation took more time than required.</td>
</tr>
<tr>
<td>5</td>
<td>191</td>
<td>Hiring of Vehicle for Assam Engineering college Students.</td>
<td>3500</td>
<td>1.3.2.5 - Hiring of Vehicles</td>
<td>1.3.2.7 - Mentoring/Twinning</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>191</td>
<td>Conduct of Performance Audit</td>
<td>79569</td>
<td>1.3.2.10 - Services</td>
<td>1.3.3.5 - Hiring of Vehicles &amp; 1.3.3.3 - Office Expenses</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>192</td>
<td>Conduct of BoG.</td>
<td>13512</td>
<td>1.3.2.8 - Reforms &amp; Governance</td>
<td>1.3.2.9 - Management capacity development</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>193</td>
<td>Dr. B. Vinod, Visit to INS Valsura</td>
<td>29730</td>
<td>1.3.2.11 - Industry Institute Interaction</td>
<td>1.3.2.9 - Management capacity development</td>
<td></td>
</tr>
</tbody>
</table>

The board approved the short term and long term twinning action plan (Annexure XXIV).

The board ratified/approved all the above points

PRINCIPAL MEMBER SECRETARY